

**GRANTS PASS URBAN TREE ADVISORY COMMITTEE**  
**Meeting Minutes – March 9, 2015 at 7:00 PM**  
**Courtyard Conference Room**

**Committee Members:**

Dave Russell (Chair)  
Cynthia Charat (Vice Chair)  
James Love – left early  
Dan McBerty  
William Reinert  
Chip Dennerlien – arrived late  
Clifford Ostermeier  
*Vacant Position*

**City/Staff Liaisons:**

Steve Radda (Parks)

**Guests:**

**I. Business – Continuing**

**A. Approval of Minutes: February 9, 2015**

**MOTION/VOTE**

It was moved and seconded to approve the minutes from the February 9, 2015 meeting.  
The vote was unanimous of those present and the motion passed.

**B. Corrections to minutes –**

- (Cynthia) on point 2G - minutes should read - money set aside for E/F Street project was reduced from \$150,000 to \$25,000.
- (Cynthia) at end w/ 3 stars (2H?) - minutes shouldn't read that she expressed concern about being able to meet with the new companies coming in. Didn't think she said that.
- Discussion about what was intended by that notation – overall concern that new companies coming in follow City tree guidelines/list, Committee would like to be apprised of new company parking lot/tree plans before it is too late to have input.

**MOTION/VOTE**

It was moved and seconded to re-approve the minutes from the February 9, 2015 meeting with changes to 2G and 2H as stated. The vote was unanimous of those present and the motion passed.

**II. Business – New**

**A. Announcements**

- Moving H (Winco parking lot) up in the agenda

**H. Winco Parking Lot – Jim**

- It isn't Committee's role to approve Winco parking lot, but this is a good opportunity to move forward and re-write Code 23
- Jim could draft a change, propose it to Committee, discuss it and move it on quickly

- Passed around copies of Jim's informational email to Lora as well as copies of Winco parking lot plans (page 10 at bottom)
- Committee members could also look at City's code 23.035
- Too late to make any changes with Winco, but can send a note to Lora about Committee thoughts, opinions, discussion, etc.
- Winco might be planning to plant plenty of trees, but in such small islands they will never grow big and healthy enough to provide adequate canopy
- Code currently requires a certain number of trees based on number of parking stalls and allows for small tree islands that won't support a large shade tree
- Discussion about adequate rooting area, drip lines, asphalt and soil type, other cities' codes, etc.
- Dave asked Jim to go through code and make suggested corrections with rationales for each correction. Send it out to Committee for input/discussion.
- Jim shared some suggestions he's already come up with.
- Other suggestions: narrow down the species list specifically for parking lots (faster growing shade trees, no thin-bark, heat tolerant, etc.), clustering, break up the grid of lots, better/more drawings in applications, and push for structural soil.

#### **MOTION/VOTE**

**Chip moved and Dave seconded the motion to have Jim go through the code (Articles 23 and 25) and suggest modifications and provide rationales and bring it back to Committee for discussion and then send it on to next step. The vote was unanimous and the motion passed.**

- Keep this issue on agenda as – “Parking Lot Landscaping Article 23/25 (Jim)”

#### **B. Event Calendar Review**

- Arbor Day – April 6<sup>th</sup> @ 1:00pm @ Riverside
- May Tree Walk – suggested date of May 3<sup>rd</sup>, no location yet
- Fall Tree Walk – suggested date/location of October 18<sup>th</sup> at Riverside

#### **C. Arbor Day – Discussion**

- Need to change date from April 7<sup>th</sup> to April 6<sup>th</sup> (always 1<sup>st</sup> Monday in April in Oregon)
- Need to double check time of 1:00pm
- Steve update – going to plant Katsura tree, don't know location yet because removing some “hazard” trees at Riverside, meet at Travilion (big, new pavilion) then walk short distance to planting location, City Council will be there, is there anything the Committee wants to do differently? Extra things?
- Usually notify nearby schools of event and have them get back to Committee if they plan to attend and do anything special
- Have a booth set up similar to last tree walk

#### **D. May Tree Walk – Discussion**

- Discussion about possible new route location
- Chip and Cynthia will scout out potential new route
- Have a booth set up like last time

**E. Updates**

- Tree planting 2/3 finished, should be wrapped up by end of week

**F. Report E/F Street Project**

- CoPA voted on landscaper, some confusion as to which landscaper City will ultimately go with, CoPA meeting tomorrow night to find out more
- Will go before Council in 2 weeks

**G. Tree Tag Sample – Review**

- Steve showed a sample
- Could add image of tree, info, and/or range map for each tree
- Might be vandalism issues, but will make every effort to make them sturdy
- Possibly getting royalty-free images from Jay Schmidt Co. (will give them credit)
- Steve to talk to Cynthia's contact from Rogue
- Goal: to have something ready for Arbor Day to put with the newly planted Katsura Tree

**\*\*\* Add a new continuous item at end of agenda titled “Comments”**

**H. Comments**

- Cynthia asked newest member Cliff about his tree interests – he became interested in high school because on summer crews for State Forestry, learned the different species, became a Wild Land Fire Fighter in San Jose, also a landscaper and swimming pool builder, trained Job Corp kids for U.S. Forest Service, has always been around trees, always plants them in his yard.
- Chip asked if Flowering Plum on 9<sup>th</sup> by high school was on Significant Tree list, Steve doesn't think it is on the list, Cynthia said it isn't a Flowering Plum it is a historic Almond Tree, it has been recognized several times by different groups.

**III. Next Meeting: April 13, 2015**

**The meeting was adjourned by Chair Dave Russell**

These minutes were prepared by contracted minute taker, Becca Quimby.